

ASSOCIATION INSTRUCTORS RENEWAL APPLICATION

Renewal of Instructor Certification Requirements

Continuing Education Requirements for Renewal: Besides the fees for renewal, there is a requirement for instructors to continue their own education and learning related to the teaching of Tai Chi Chuan.

Described below are the continuing education requirements by instructor levels:

Associate and Certified Instructors

Attend at least one (1) seminar every two (2) years with Master Yang Jun, an Academy Instructor, Senior Instructor or Master instructor

Academy Instructors

Attend at least two (2) Directors and Instructors Seminars every four (4) years.

Senior and Master Instructors

Attend at least two (2) Directors and Instructors Seminars every five (5) years.

Note—Renewing instructors will have until December 31, 2018 to meet the seminar requirements.

Required Documentation for Renewal. Listed below are the required documents you need to send for renewal:

1. Instructor Renewal Application
2. Your current instructor certificate
3. Your receipt for payment of your Instructor Annual Fee
4. Documentation or other evidence of attending seminars with Master Yang Jun, an Academy Instructor, Senior Instructor, or Master Instructor

5. Evidence of teaching

- Associate and Certified Instructor—Document 48 hours of Tai Chi Chuan teaching in a year over the last 2 years.
- Academy Instructor—Document 48 hours of Tai Chi Chuan teaching in a year over the last 4 years.
- Senior and Master Instructor—Document 48 hours of Tai Chi Chuan teaching in a year over the last 5 years.

Instructor Registry

Instructors not current with their annual fee will be dropped from the Instructor Registry.

Extraordinary circumstances

In extraordinary circumstances where instructors are unable to meet all the renewal requirements, they should write a letter to the Training Standards Department stating their case for consideration.

Deadline for Renewal. Please renew your instructor certification two months before your certificate expires.

WHEN THE APPLICATION IS COMPLETE

Please send the completed application form and all the documentation to:

ts-dept@yangfamilytaichi.com

or mail to:

Training Standards Department, IYFTCCA

P.O. Box 345

Birmingham, MI, 48012 USA



INSTRUCTORS RENEWAL FORM

INSTRUCTOR INFORMATION

First Name _____ Last Name _____ Birth Date: MM/DD/YYYY _____

Address _____

City _____ State _____ Zip Code _____ Country _____

Phone _____ Email _____ Member ID _____ Instructor ID _____

TEACHING VERIFICATION

I am verifying that I have met the 48 hours teaching requirement for the calendar year(s): _____

Please briefly describe where, when and how you have met this requirement. Total teaching hours: _____

Signature: _____

Date: _____

EMAIL TO

INTERNATIONAL YANG FAMILY TAI CHI CHUAN ASSOCIATION
Training Standards Department

P.O. Box 345
Birmingham, MI 48012
Email: ts-dept@yangfamilytaichi.com



YANG FAMILY TAI CHI CHUAN